

MINUTES  
UNOFFICIAL COPY

REGULAR OPEN MEETING  
OF THE BOARD OF EDUCATION

DATE: TUESDAY, APRIL 27, 2021  
TIME: 7:00 P.M.\*  
2020-2021-22

PLACE: DP HIGH SCHOOL & Livestream  
1 FALCON PLACE  
DEER PARK, NY 11729

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MEMBERS PRESENT: Mrs. Donna Marie Elliott, President  
Mrs. Kristine Rosales, Vice President  
Mr. Al Centamore  
Ms. Donna Gulli Grunseich  
Mr. Anthony Henkel  
Mr. Jerry D. Jean-Pierre  
Mr. Robert Marino (7:15 p.m.)

STAFF PRESENT: Mr. James Cummings, Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Ms. Alicia Konecny, Asst. Superintendent  
Ms. Laura Ferrugiari, Attorney  
Ms. Lisa Brennan, District Clerk

*\*A regular meeting of the Board of Education was convened at 7:00 p.m. Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education adjourned for an Executive Session at 7:00 p.m. to discuss matters pertaining to personnel. Upon a motion by Mrs. Rosales, seconded by Mr. Jean-Pierre, the Board of Education reconvened at 8:00 p.m. into Open Session (and livestream) and continued with the Pledge of Allegiance and a Moment of Silence for the passing of Helyn Wallace.*

**APPROVAL**  
**OF**  
**MINUTES**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education made the necessary corrections and moved for the approval of the Minutes from the work session on April 13, 2021, the open meeting on March 23, 2021 and the special meeting on April 8, 2021.

- Mr. Cummings discussed reasons for keeping the 6 ft distancing at the HS & RF. Starting Monday, JFK/MM & JQA will have a few classes changing to 3 ft. Parents will be notified
- Graduation and Prom are still in the discussion stages
- Mrs. Jimenez reminded all about the budget vote/trustee election on May 18 in the DPHS Gymnasium. We have two incumbents running unopposed. No program or staff cuts. Budget Hearing on May 11
- Mrs. Elliott read a letter from the Rocky Pt. Athletic Director complementing our football players, coaches, security, administration and fans

**ANNOUNCEMENTS:**

**CONGRATULATIONS TO THE  
DEER PARK HIGH SCHOOL  
TOP TEN GRADUATES  
OF THE  
CLASS OF 2021**



- Jasleen Kaur - Valedictorian*
- Matthew Heinen - Salutatorian*
- James Hope*
- Ushima Chowdhury*
- Sameem Ahmadzai*
- Gianna Giffone*
- Taylor Korsiak*
- Isabella Coon*
- Steven Shames*
- Victoria Mung*

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**APRIL STAFF RECOGNITION**

*Ms. Angeline Ramos, DW School Counselor*



**NEW BUSINESS:**

**2021-2022**

**BOCES**

**BUDGET VOTE**

**AND ELECTION**

*Upon a motion by Mrs. Rosales, seconded by Mr. Centamore, the Board of Education approved the following Resolution:*

**\*ABSTAIN – Ms. Gulli Grunseich & Mr. Anthony Henkel**

**RESOLVED**, that the Board of Education of the Deer Park UFSD will vote to approve the 2021-2022 Administrative budget for the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (West Suffolk BOCES) NY and,

**BE IT FURTHER RESOLVED**, that the Board of Education will support Ms. Mary Ellen Cunningham and Mr. James Kaden, each for a three year term on the Western Suffolk Board of Cooperative Education Services.

**CORRECTIVE  
ACTION PLAN  
FOR INTERNAL  
AUDIT  
PERFORMED  
FOR THE  
FISCAL YEAR  
ENDED  
JUNE 2020**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education accept the Corrective Action Plans as a response to the internal audit findings and recommendations for Information Technology, Medical and Dental Benefits and Retiree Health Insurance, and the Risk Assessment update for the fiscal year ended June 30, 2020.

**AMENDMENT**

**TO**

**SUPERINTENDENT'S**

**EMPLOYMENT**

**AGREEMENT**

*Upon a motion by Mrs. Rosales, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approves the terms of the Second Amendment to the employment agreement dated 4/27/2021 between the Board and Mr. James Cummings as Superintendent of Schools; and

FURTHER RESOLVED, that the President of the Board of Education be authorized to execute said agreement on behalf of the Board.

**APPROVAL**

**OF**

**SCHEDULES**

*Upon a motion by Mr. Jean-Pierre, seconded by Mr. Centamore, the Board of Education approved the following Schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Katie Cestaro**

John Quincy Adams School  
Position: Cafeteria Aide  
Salary/Step: \$18.12/hr  
Effective Date(s): 4/21/2021

**Christine Cummings**

John F Kennedy Intermediate School  
Position: Cafeteria Aide  
Salary/Step: \$18.12/hr  
Effective Date(s): 4/21/2021

**Stephen Merman**

John F Kennedy Intermediate School  
Position: Night Man in Charge  
Salary/Step: \$300/yr  
Effective Date(s): 4/26/2021  
Salary prorated at \$55.38

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non- Instructional)**

**Rosemarie Alvarado**

Deer Park High School  
Position: Office Assistant  
Salary/Step:  
Effective Date(s): 7/30/2021  
CHANGE of Retirement Date

**John Andria**

Robert Frost Middle School  
Position: Custodial Night Man in Charge  
Salary/Step:  
Effective Date(s): 4/14/2021  
Resignation as Night Man in Charge ONLY

**Susan Gaskin**  
District Office  
Position: Account Clerk  
Salary/Step:  
Effective Date(s): 3/26/2021  
RESCIND Retirement Date

**Nicole Reccardi**  
Transportation  
Position: Bus Aide  
Salary/Step:  
Effective Date(s): 3/22/2021  
Resignation in order to accept the position of Teaching Assistant

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Donald Buhrmeister**  
Transportation  
Position: Bus Aide  
Salary/Step:  
Effective Date(s): 4/6/2021 - 6/30/2021  
Extension of Unpaid Medical LOA (WC)

**Frances Capone**  
May Moore School  
Position: Cafeteria Aide  
Salary/Step:  
Effective Date(s): 4/8/2021 - 4/23/2021  
4/8/21-4/20/21 Paid Medical LOA (FMLA) 4/21/21-4/23/21 Unpaid  
Medical LOA (FMLA)

**Takemma Dukes**  
Transportation  
Position: Bus Driver  
Salary/Step:  
Effective Date(s): 4/6/2021 - 4/18/2021  
Extension of Unpaid Medical LOA (FMLA)

**Anne Gisbert**  
Transportation  
Position: Bus Aide  
Salary/Step:  
Effective Date(s): 3/27/2021 - 4/26/2021  
Extension of Unpaid LOA (WC)

**Dominic Laurita**  
Transportation  
Position: Bus Aide  
Salary/Step:  
Effective Date(s): 5/10/2021 - 5/31/2021  
5/10/21-5/12/21 Paid LOA 5/13/21-5/31/21 Unpaid LOA

**Heather Neary**  
Memorial  
Position: Duplicating Machine Operator  
Salary/Step:  
Effective Date(s): 4/5/2021 - 4/16/2021  
Paid Medical LOA (FMLA)

**Anna O'Sullivan**

Transportation

Position: Bus Aide

Salary/Step:

Effective Date(s): 3/22/2021 - 5/7/2021

3/22/21-5/4/21 Paid Maternity LOA (FMLA) 5/5/21-5/7/21 Unpaid Maternity LOA (FMLA)

**Lionel Victor**

Memorial

Position: Maintenance Crew Leader

Salary/Step:

Effective Date(s): 3/20/2021 - 4/28/2021

Extension of Paid Medical LOA (WC)

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**John Andria**

John F Kennedy Intermediate School

Position: Night Custodian

Salary/Step: No Change

Effective Date(s): 4/26/2021

Transfer from RF (nights) to JFK (nights)

**Robert Loy**

Robert Frost Middle School

Position: Night Custodian

Salary/Step: No Change

Effective Date(s): 4/26/2021

Transfer from HS (nights) to RF (nights)

**Jason Rice**

Deer Park High School

Position: Night Custodian

Salary/Step: No Change

Effective Date(s): 4/26/2021

Transfer from JFK (nights) to HS (nights)

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Tracy Amtmann**

May Moore School

Position: .6 L/R Art Teacher

Salary/Step: \$62,918 MA/Step 1

Effective Date(s): 4/10/2021 - 6/30/2021

CORRECTION of Prorated Salary to: \$9,815.21

**Iris Assemi**

Deer Park High School

Position: Permanent Substitute Teacher

Salary/Step: \$175/day

Effective Date(s): 4/7/2021 - 6/30/2021

Salary Change (L/R - B. McCourt)

**Alessandra Johntry**

Robert Frost Middle School  
Position: .6 Leave Replacement Business Teacher  
Salary/Step: \$62,918 MA/Step 1  
Effective Date(s): 1/25/2021 - 4/9/2021  
(Locascio returned early) Change of Dates/Salary: Salary prorated at \$8,305.18

**Samantha Racano**

Robert Frost Middle School  
Position: .4 Business Teacher  
Salary/Step: \$57,560 BA/Step 1  
Effective Date(s): 1/25/2021 - 4/9/2021  
Salary prorated at \$5,640.88 (Locascio returned early)

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)**

**Tracy Amtmann**

May Moore School  
Position: .6 Leave Replacement Art Teacher  
Salary/Step: \$62,918 MA/Step 1  
Effective Date(s): 4/10/2021 - 6/30/2021  
(Sarco) Salary prorated at \$16,358.68

**Tara Gallagher**

Robert Frost Middle School  
Position: Leave Replacement ENL Teacher  
Salary/Step: \$57,560 BA/Step 1  
Effective Date(s): 3/27/2021 - 6/30/2021  
(Champlin) Salary prorated at \$16,116.80

**Samantha Racano**

Robert Frost Middle School  
Position: .4 Leave Replacement Art Teacher  
Salary/Step: \$57,560 BA/Step 1  
Effective Date(s): 4/10/2021 - 6/30/2021  
(Sarco) Salary prorated at \$6,446.72

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Tracy Amtmann**

May Moore School  
Position: .4 Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective Date(s): 4/10/2021 - 6/30/2021  
Salary prorated at \$50/day

**Alessandra Johntry**

Robert Frost Middle School  
Position: 1.0 Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective Date(s): 4/10/2021 - 6/30/2021

**Samantha Racano**

Robert Frost Middle School

Position: .4 Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective Date(s): 4/10/2021 - 6/30/2021  
Salary prorated at \$100/day

**Joselin Yanes**

May Moore School  
Position: Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective Date(s): 4/12/2021 - 6/30/2021

**SCHEDULE -- NSS --SUMMER SCHOOL APPOINTMENTS (Instructional)**

**Elisabeth Gleason**

District Wide  
Position: ENL Summer School Program Advisor  
Salary/Step: \$4,500  
Effective Date(s): 7/14/2021 - 8/9/2021

**Phyllis Senia**

District Wide  
Position: Special Education Summer School Supervisor  
Salary/Step: \$10,989.12  
Effective Date(s): 7/7/2021 - 8/17/2021  
CHANGE of Salary due to schedule from 4 hours/day to 5 hours/day

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**Katie Healy**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 4/12/2021  
Resignation. No outstanding obligation to the district

**Gabrielle Paolillo**

Robert Frost Middle School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 4/16/2021  
Resignation. No outstanding obligation to the district

**Kevin Quirk**

Robert Frost Middle School  
Position: Special Education Teacher  
Salary/Step:  
Effective Date(s): 6/30/2021  
Resignation as Special Ed Teacher ONLY, in order to continue as Associate Principal at RFMS

**Megan Small**

May Moore School  
Position: Special Education Teacher  
Salary/Step:  
Effective Date(s): 6/30/2021  
Resignation

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Lindsay Barry**

May Moore School  
Position: Kindergarten Virtual Teacher  
Salary/Step:  
Effective Date(s): 4/6/2021 - 5/14/2021  
CHANGE of Dates: 4/6/21-5/10/21 Paid Maternity LOA (FMLA)  
5/11/21-5/14/21 Unpaid Maternity LOA (FMLA)

**Robin Billings**

Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 3/22/2021 - 4/6/2021  
Paid Medical LOA (FMLA)

**Jennifer Cambria**

May Moore School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 4/19/2021 - 4/30/2021  
Paid Medical LOA

**Michelle Champlin**

Robert Frost Middle School  
Position: ENL Teacher  
Salary/Step:  
Effective Date(s): 3/1/2021 - 6/30/2021  
3/1/21-3/26/21 Paid Maternity LOA (FMLA) 3/27/21-4/30/21 Unpaid  
Maternity LOA (FMLA) 5/1/21-6/30/21 Unpaid Child Rearing Leave

**Danielle Finocchiaro**

May Moore School  
Position: ENL Teacher  
Salary/Step:  
Effective Date(s): 5/19/2021 - 6/30/2021  
Paid Maternity LOA (FMLA)

**Cynthia Kercy**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 6/23/2021 - 6/25/2021  
Paid Medical LOA (FMLA)

**Thomas Locascio**

Robert Frost Middle School  
Position: Business Teacher  
Salary/Step:  
Effective Date(s): 1/23/2021 - 4/5/2021  
CHANGE of Dates for Unpaid Medical LOA

**Angela Macaluso**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 3/27/2021 - 4/13/2021  
CHANGE of Dates for Unpaid Medical LOA (FMLA)

**Karen Mannale**

John F Kennedy Intermediate School



Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 4/14/2021 - 6/30/2021  
Unpaid LOA (FMLA)

**Beth McCourt**

Deer Park High School  
Position: English Teacher  
Salary/Step:  
Effective Date(s): 4/7/2021 - 5/31/2021  
CHANGE of Dates: 4/7/21-4/23/21 Paid Maternity LOA (FMLA)  
4/26/21-5/31/21 Unpaid Maternity LOA

**Kyle McCourt**

Deer Park High School  
Position: Art Teacher  
Salary/Step:  
Effective Date(s): 4/19/2021 - 5/5/2021  
Paid Medical LOA (FMLA)

**Belinda McDermott**

Deer Park High School  
Position: Math Teacher  
Salary/Step:  
Effective Date(s): 4/19/2021 - 5/14/2021  
Paid Medical LOA (FMLA)

**Michelle Sarco**

May Moore School  
Position: Art Teacher  
Salary/Step:  
Effective Date(s): 4/10/2021 - 6/30/2021  
Extension of Unpaid Medical LOA

**Gina Zulkofske**

Deer Park High School  
Position: Social Studies Teacher  
Salary/Step:  
Effective Date(s): 4/17/2021 - 4/30/2021  
Extension of Paid Medical LOA (FMLA)

**SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)**

**Nicole Reccardi**

May Moore School  
Position: Probationary Teaching Assistant  
Salary/Step: \$28,907.50  
Effective Date(s): 3/23/2021 - 3/22/2024  
Salary prorated at \$9,250

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Iris Assemi**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/30/2021

**Christine Curran**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/30/2021

**Shayna Gnann**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/30/2021

**Marianna Grieco**

John Quincy Adams School  
Position: Teacher Mentor  
Salary/Step: \$600/semester  
Effective Date(s): 3/21/2021 - 6/21/2021  
Salary prorated at \$480

**Amina Kennedy**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/30/2021

**Diana Lang**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/30/2021

**Laura Orzo**

Robert Frost Middle School  
Position: ELA 6-8 Assessments Review Class  
Salary/Step: \$74.71/hr  
Effective Date(s): 4/6/2021 - 4/27/2021

**SCHEDULE 21/BP-833 - SCHEDULE OF BILLS PAYABLE**

|                 |                      |           |
|-----------------|----------------------|-----------|
| General*        | # 40                 | 3/31/2021 |
| General*        | # 44                 | 4/30/2021 |
| Federal*        | # 18                 | 3/31/2021 |
| Federal*        | # 19                 | 4/30/2021 |
| School Lunch*   | # 17                 | 3/31/2021 |
| School Lunch*   | # 18                 | 4/30/2021 |
| WORKERS' COMP.* | Daily Check Register | 3/22/2021 |
| WORKERS' COMP.* | Daily Check Register | 3/23/2021 |
| WORKERS' COMP.* | Daily Check Register | 3/25/2021 |
| General*        | # 45                 | 4/30/2021 |
| General*        | # 47                 | 4/30/2021 |
| Federal*        | # 20                 | 4/30/2021 |
| School Lunch*   | # 20                 | 4/30/2021 |
| Reserve*        | # 7                  | 4/30/2021 |
| Trust & Agency* | # 9                  | 3/31/2021 |
| WORKERS' COMP.* | Daily Check Register | 4/1/2021  |
| WORKERS' COMP.* | Daily Check Register | 4/6/2021  |
| WORKERS' COMP.* | Daily Check Register | 4/12/2021 |

**SCHEDULE D – BID AWARDS**

**Bids for Bid # BDP21-002 Vehicles for Scrap were received and opened at 11:00 AM on April 6, 2021.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendors:

Gershow Recycling \$0.15 per pound

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Gershow Recycling \$0.15 per pound

**Bids for Bid # BDP21-004 Athletic Uniforms were received and opened at 11:00 AM on April 8, 2021.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendor:

Triple Crown Sports

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidders meeting specifications (see attached pricing in file):

Triple Crown Sports

**SCHEDULE 21-E-454 - EXPLANATION OF BUDGETARY TRANSFERS**  
#T26, T27

**SCHEDULES 21-F-395, 396 - CONTRACT REPORTS**

**SCHEDULE 4-H-21 - HOME TEACHING (regular & S/E)**  
(confidential)

**SCHEDULE 4-S-21 - SPECIAL TRANSPORTATION**  
(confidential)

**SCHEDULE 4-SE-21 - COMMITTEE RECOMMENDATIONS**  
(confidential)

**RECEIPT**

**OF**  
**SCHEDULES**

*Upon a motion by Mrs. Rosales, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following receipt of schedules collectively:*

**SCHEDULE 21-A-501 - TREASURERS REPORT**

|                       |                                |       |
|-----------------------|--------------------------------|-------|
| Statement of Revenues | General Fund                   | March |
|                       | Federal Fund                   | March |
|                       | School Lunch                   | March |
| Treasurer's Report    | July/March                     |       |
| Cash Flow             | July/March                     |       |
| Claims Audit Report   | March 1, 2021 - March 31, 2021 |       |

**SCHEDULE 21-B-826 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                              |            |
|------------------------------------|------------------------------|------------|
| Appropriation Budget Status Report | General Fund -               | July-March |
|                                    | Capital Fund -               | July-March |
|                                    | Federal Fund -               | July-March |
|                                    | School Lunch-                | July-March |
| Extra-Classroom Activities Funds   | High School -                | March      |
|                                    | Robert Frost -               | March      |
| Trial Balance                      | General                      |            |
| July-March                         | Worker's Comp & Unemployment |            |
|                                    | Federal                      |            |
|                                    | Capital                      |            |
|                                    | Capital Energy Cons. Proj.   |            |
|                                    | Trust & Agency               |            |
|                                    | Private Purpose Trust        |            |
|                                    | Flexible Benefits            |            |
|                                    | School Lunch                 |            |

**PUBLIC**  
**BE**  
**HEARD**

No residents signed up to speak

**QUESTIONS/COMMENTS/CONCERNS, Board of Education**

**ADJOURN**

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education adjourned at 8:55 p.m.